

# SAIS Guide: Resolving Website Errors

Quick Guide v1.0

# **WEBSITE ERROR**

CAUSE OF ERROR: Bad Gateway Error / Cloudfare Error and Failue of Web Server bridge





## **WEBSITE ERROR**

#### **CORRECTIVE ACTION:**

**1.** Click the three dots on the upper right corner of the browser window.

**2**. Select "Clear browsing data" or use the keyboard shortcut Ctrl + Shift + Del to access the clear cache option.



# **WEBSITE ERROR**

#### 3. Select the time range to "All time".

**4**. Select all the checkbox in the Advanced tab except Password and other sign-in data, and then click the "**Clear Data**" button.

5. Wait until the process finishes loading.



6. Once the cache is cleared, close all browser windows.

7. Open a new browser window and check if the issue persists.

**8.** If the issue still exists, please file a support ticket and await a response from the SAIS Team.

Note: Please refer to the next page for the link on how to file a support ticket.



### INFORMATION ON TECHNICAL SUPPORT

For technical support, please contact us at the UP System ICT Support at:

https://ictsupport.up.edu.ph/

Link to the instructions for filing a support ticket: <u>How to File a Request at the UP System ICT Support</u>



This document was was prepared by the Office of the Vice President for Development-Information Technology Development Center (OVPD-ITDC).