

**Launch of the UP Document Routing System (DRS) - Enhanced Version of UP Document Tracking System (DTS)**

*July 12, 2021*

To DTS/DRS Users:

We are glad to inform you that the Document Routing System (DRS) has been launched today and is now available online (<https://drs.up.edu.ph>). The DRS is the enhanced version of the University's Document Tracking System (DTS).

Please take note of the new features of our DRS, as follows:

1. You can now route scanned documents and process it (without waiting for the hardcopy document); and,
2. You will now be notified through email every time a new document is transmitted to your office/unit.

Should you have any questions or concerns regarding the DRS, kindly contact us through the UP System ICT Support at <https://ictsupport.up.edu.ph/>. For fast and efficient processing of documents (either softcopies or hardcopies), we highly encourage everyone to use the University's Document Routing System (DRS).

Thank you and please always be safe.

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